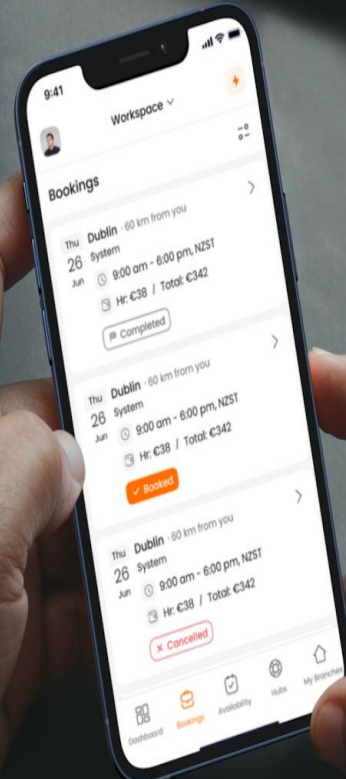












# UCA-NI LocumOnline Portal and Application (powered by AER Temp)


How to set the system up for success



Dashboard shows all shifts linked to your profession. You can filter, get more info and apply now

UC 

-  Dashboard
-  Bookings
-  My Branches
-  Availability
-  My Locations
-  Documents
-  CPD Hub
-  Resource Hub
-  FAQ

 **David John McCrea**  
 On Call

## Dashboard

Shifts Filter

Search Distance Type







From Postcode Default Location Edit Location
Max Distance From You: 500 miles
Min Hourly Rate (£)
Earliest Start Date
Latest Start Date

Days I'm Available My Subscribed Branches Block Booking Shifts

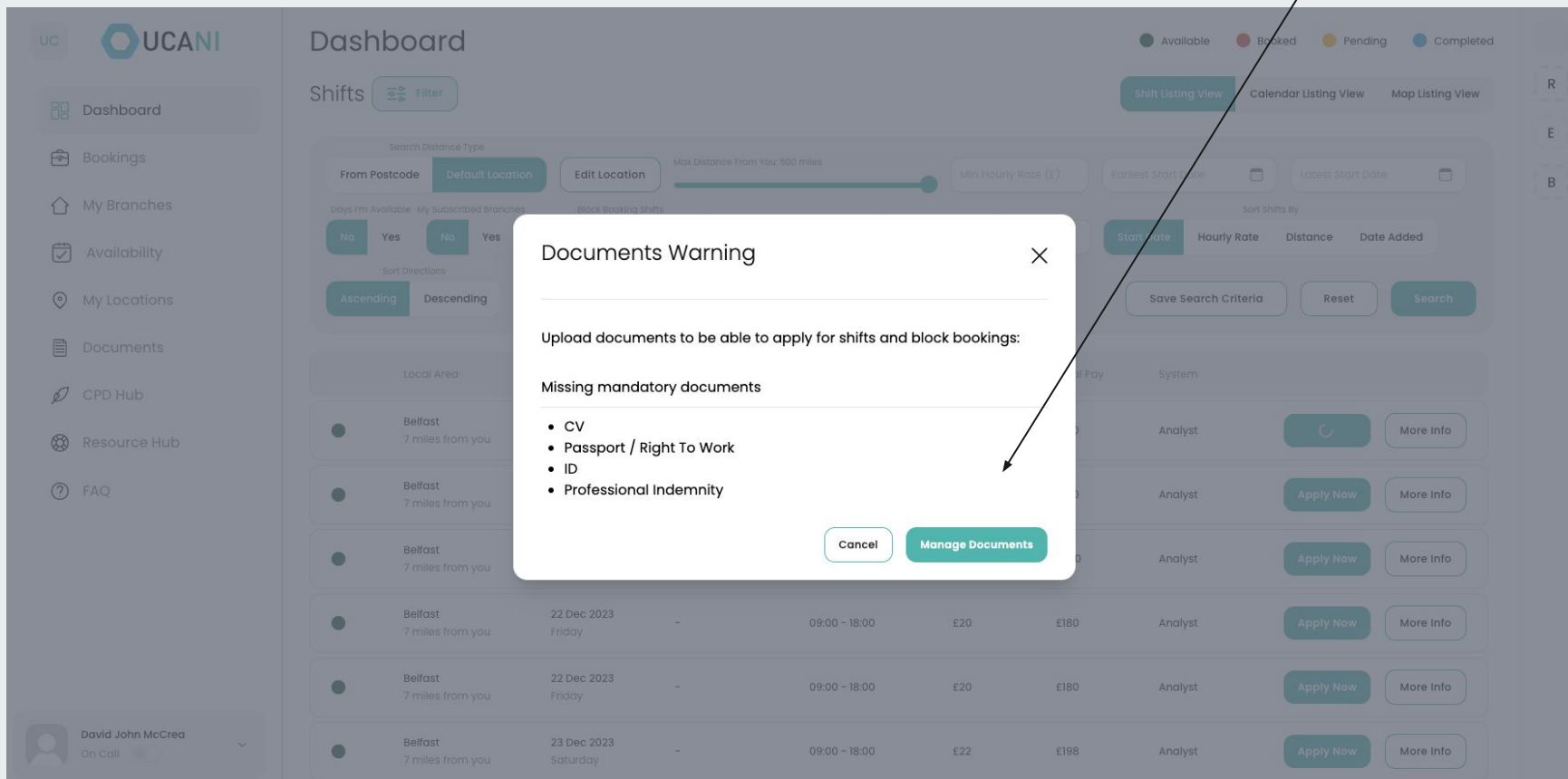
No Yes No Yes
Exclude Include Only
Shift Location
System
Sort Shifts By
Start Date Hourly Rate Distance Date Added

Sort Directions
Ascending Descending

Save Search Criteria Reset Search

Local Area	Date Of Shift	Dates Of Block	Start / End Time	Rate / HR	Total Pay	System	
 Belfast 7 miles from you	19 Dec 2023 Tuesday	-	09:00 - 18:00	£20	£180	Analyst	<span style="background-color: #008080; color: white; padding: 5px 10px; border-radius: 5px;">Apply Now</span> <span style="border: 1px solid #ccc; border-radius: 5px; padding: 5px 10px; margin-left: 5px;">More info</span>
 Belfast 7 miles from you	21 Dec 2023 Thursday	-	09:00 - 18:00	£20	£180	Analyst	<span style="background-color: #008080; color: white; padding: 5px 10px; border-radius: 5px;">Apply Now</span> <span style="border: 1px solid #ccc; border-radius: 5px; padding: 5px 10px; margin-left: 5px;">More info</span>
 Belfast 7 miles from you	21 Dec 2023 Thursday	-	09:00 - 20:00	£20	£220	Analyst	<span style="background-color: #008080; color: white; padding: 5px 10px; border-radius: 5px;">Apply Now</span> <span style="border: 1px solid #ccc; border-radius: 5px; padding: 5px 10px; margin-left: 5px;">More info</span>
 Belfast 7 miles from you	22 Dec 2023 Friday	-	09:00 - 18:00	£20	£180	Analyst	<span style="background-color: #008080; color: white; padding: 5px 10px; border-radius: 5px;">Apply Now</span> <span style="border: 1px solid #ccc; border-radius: 5px; padding: 5px 10px; margin-left: 5px;">More info</span>
 Belfast 7 miles from you	22 Dec 2023 Friday	-	09:00 - 18:00	£20	£180	Analyst	<span style="background-color: #008080; color: white; padding: 5px 10px; border-radius: 5px;">Apply Now</span> <span style="border: 1px solid #ccc; border-radius: 5px; padding: 5px 10px; margin-left: 5px;">More info</span>
 Belfast 7 miles from you	23 Dec 2023 Saturday	-	09:00 - 18:00	£22	£198	Analyst	<span style="background-color: #008080; color: white; padding: 5px 10px; border-radius: 5px;">Apply Now</span> <span style="border: 1px solid #ccc; border-radius: 5px; padding: 5px 10px; margin-left: 5px;">More info</span>

If there are mandatory documents to upload, you will not be able to apply until they have been uploaded



**Documents Warning** ✕

Upload documents to be able to apply for shifts and block bookings:

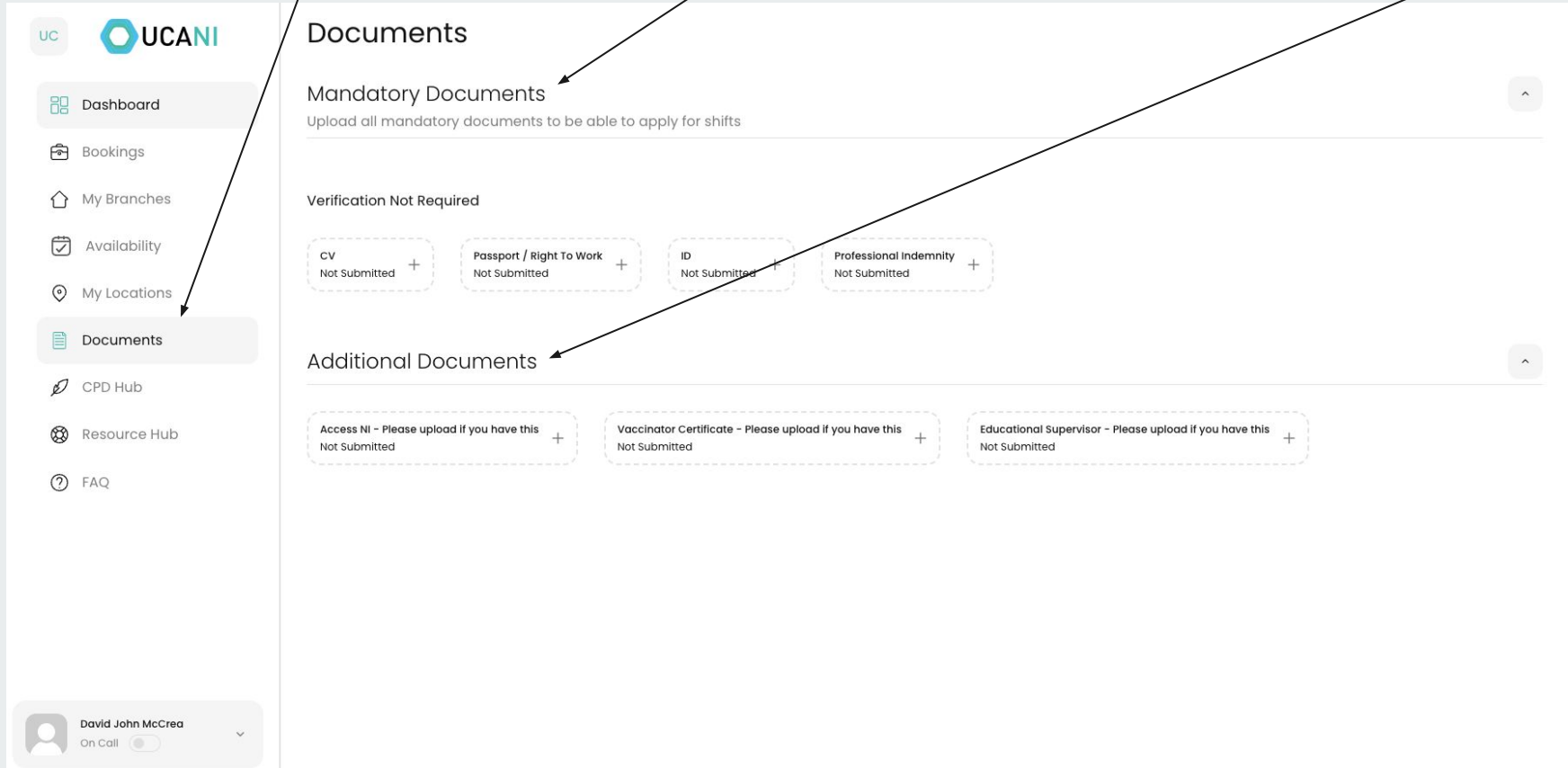
Missing mandatory documents

- CV
- Passport / Right To Work
- ID
- Professional Indemnity

Cancel Manage Documents

The background dashboard shows a 'Shifts' section with filters for 'From Postcode', 'Default Location', 'Edit Location', 'Max Distance From You: 500 miles', 'Min Hourly Rate (£)', 'Earliest Start Date', and 'Latest Start Date'. It also includes sorting options and a table of shifts with columns for location, date, time, rate, and pay.

Click into Documents, all mandatory documents will be highlighted plus optional additional documents



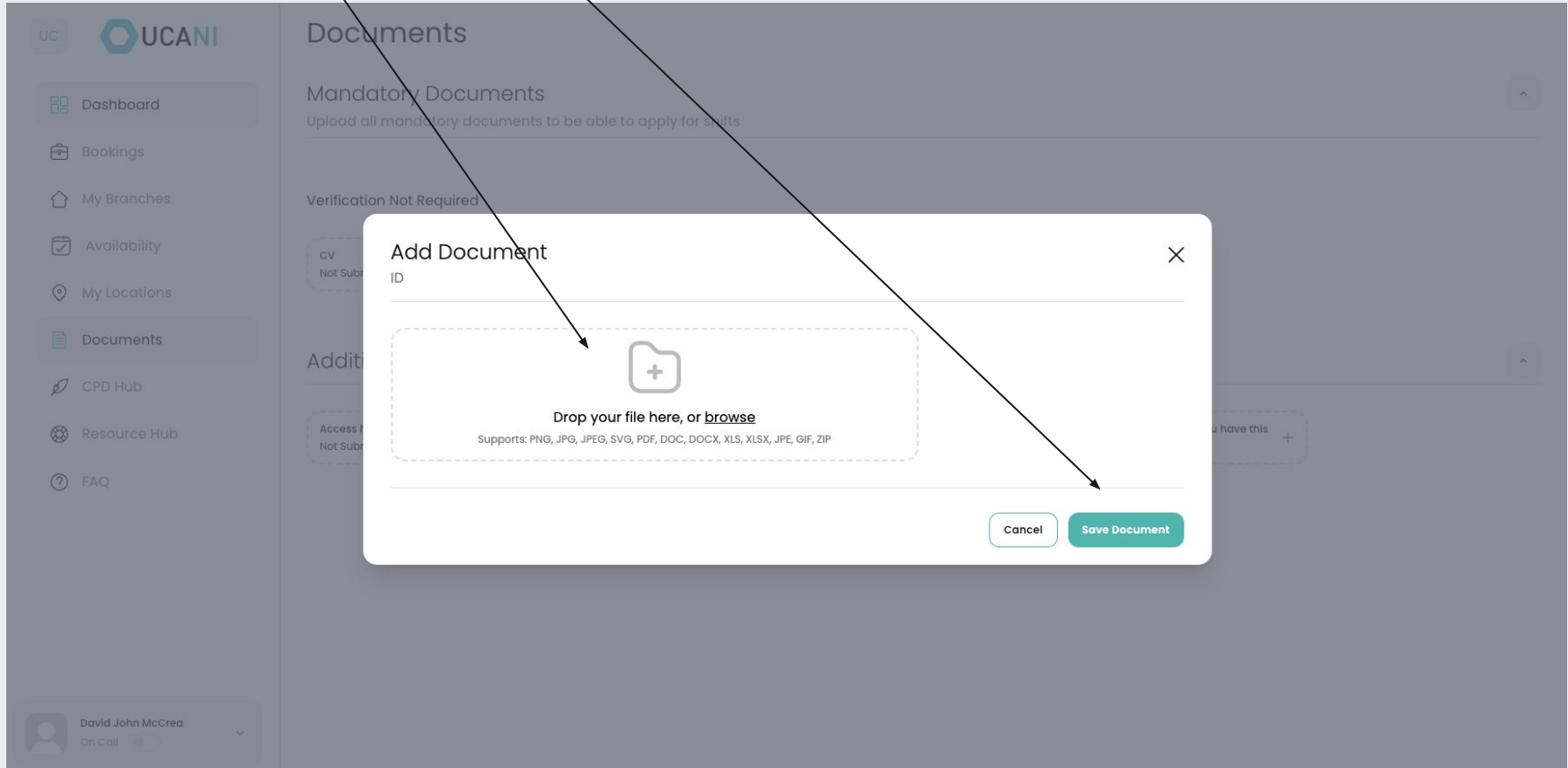
The screenshot shows the UCANI web application interface. On the left is a navigation sidebar with the following items: UC UCANI, Dashboard, Bookings, My Branches, Availability, My Locations, Documents (highlighted), CPD Hub, Resource Hub, and FAQ. At the bottom of the sidebar is a user profile for David John McCrean, On Call, with a toggle switch and a dropdown arrow.

The main content area is titled "Documents" and is divided into two sections:

- Mandatory Documents:** This section is highlighted with a light blue background. It contains the instruction "Upload all mandatory documents to be able to apply for shifts". Below this, under the heading "Verification Not Required", there are four document categories, each in a dashed box with a plus sign: "CV Not Submitted", "Passport / Right To Work Not Submitted", "ID Not Submitted", and "Professional Indemnity Not Submitted".
- Additional Documents:** This section is also highlighted with a light blue background. It contains three document categories, each in a dashed box with a plus sign: "Access NI - Please upload if you have this Not Submitted", "Vaccinator Certificate - Please upload if you have this Not Submitted", and "Educational Supervisor - Please upload if you have this Not Submitted".

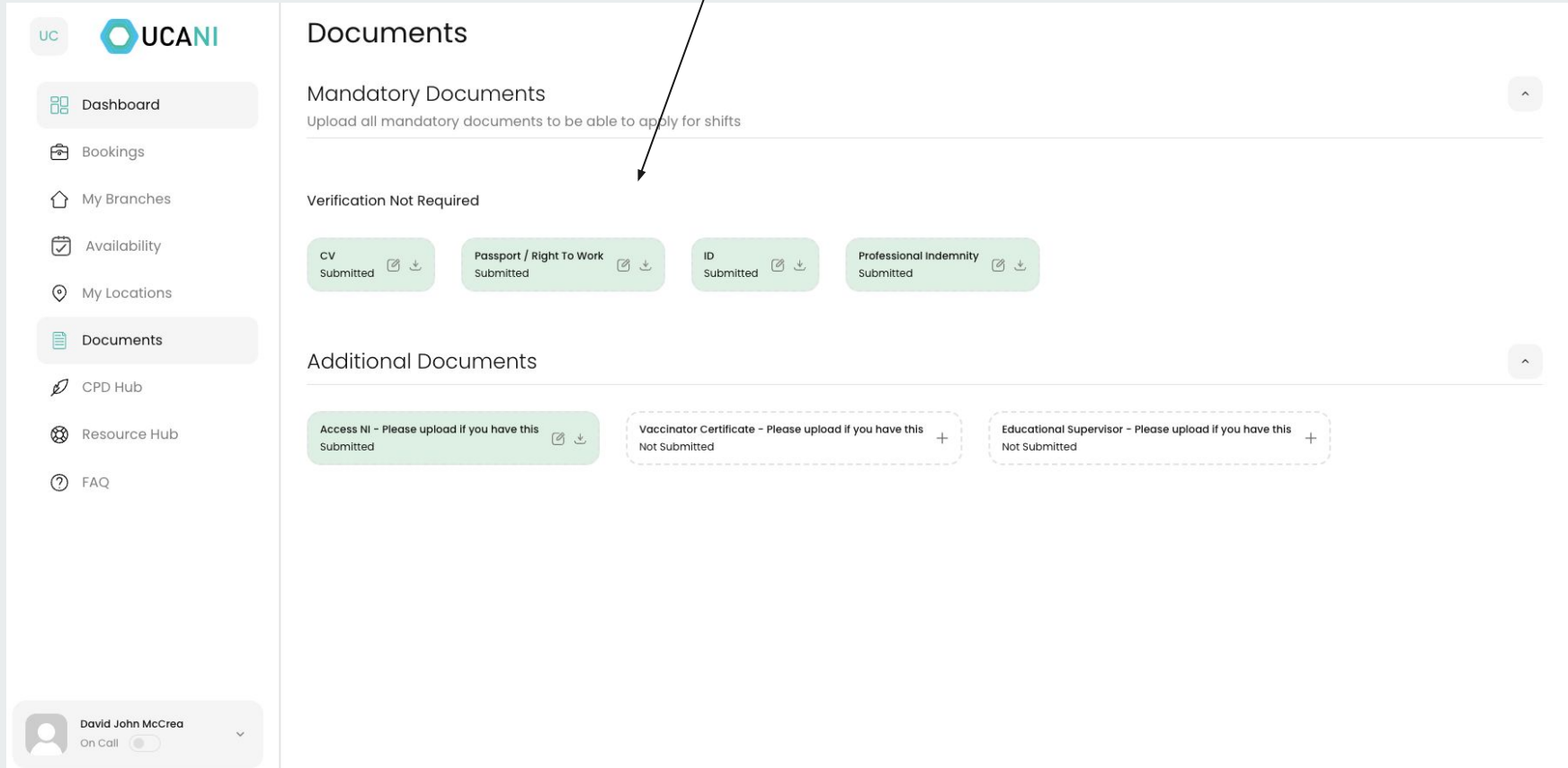
Arrows from the text above point to the "Documents" menu item in the sidebar, the "Mandatory Documents" section header, and the "Additional Documents" section header.

Add required document and click save, repeat for all mandatory docs. Update documents when they expire.



The screenshot shows the UCANI web application interface. On the left is a navigation sidebar with items like Dashboard, Bookings, My Branches, Availability, My Locations, Documents, CPD Hub, Resource Hub, and FAQ. The main content area is titled 'Documents' and 'Mandatory Documents', with instructions to 'Upload all mandatory documents to be able to apply for shifts'. A modal window titled 'Add Document' is open in the center. It has a close button (X) in the top right corner. Below the title is an 'ID' input field. The main area of the modal is a dashed box containing a folder icon with a plus sign and the text 'Drop your file here, or browse'. Below this, it lists supported file formats: 'Supports: PNG, JPG, JPEG, SVG, PDF, DOC, DOCX, XLS, XLSX, JPE, GIF, ZIP'. At the bottom right of the modal are two buttons: 'Cancel' and 'Save Document'. Two black arrows originate from the text above: one points to the dashed drop area, and the other points to the 'Save Document' button.

Once mandatory documents have been added, you will be able to apply for shifts



The screenshot displays the UCANI user interface. On the left is a navigation sidebar with options: Dashboard, Bookings, My Branches, Availability, My Locations, Documents (highlighted), CPD Hub, Resource Hub, and FAQ. The main content area is titled 'Documents' and is divided into two sections: 'Mandatory Documents' and 'Additional Documents'. The 'Mandatory Documents' section includes a sub-header 'Verification Not Required' and four document status cards: 'CV Submitted', 'Passport / Right To Work Submitted', 'ID Submitted', and 'Professional Indemnity Submitted'. Each card has a checkmark and a download icon. The 'Additional Documents' section shows three cards: 'Access NI - Please upload if you have this Submitted' (with a checkmark and download icon), 'Vaccinator Certificate - Please upload if you have this Not Submitted' (with a plus sign), and 'Educational Supervisor - Please upload if you have this Not Submitted' (with a plus sign). A black arrow points from the top text to the 'Passport / Right To Work Submitted' card. At the bottom left, a user profile for 'David John McCrean' is shown with an 'On Call' toggle switch.

UCANI

Dashboard

Bookings

My Branches

Availability

My Locations

Documents

CPD Hub

Resource Hub

FAQ

David John McCrean  
On Call

## Documents

### Mandatory Documents

Upload all mandatory documents to be able to apply for shifts

#### Verification Not Required

- CV Submitted
- Passport / Right To Work Submitted
- ID Submitted
- Professional Indemnity Submitted

### Additional Documents

- Access NI - Please upload if you have this Submitted
- Vaccinator Certificate - Please upload if you have this Not Submitted
- Educational Supervisor - Please upload if you have this Not Submitted

Click on Availability and update when you can work, 1 click available, 2 clicks unavailable, partial days can also be added

UC

- Dashboard
- Bookings
- My Branches
- Availability
- My Locations
- Documents
- CPD Hub
- Resource Hub
- FAQ

David John McCrea

On Call

## Availability

Select days you are available to work. This will increase your visibility when we are assigning shifts

Availability Blocks +
Day
Hour

December 2023

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2024

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2024

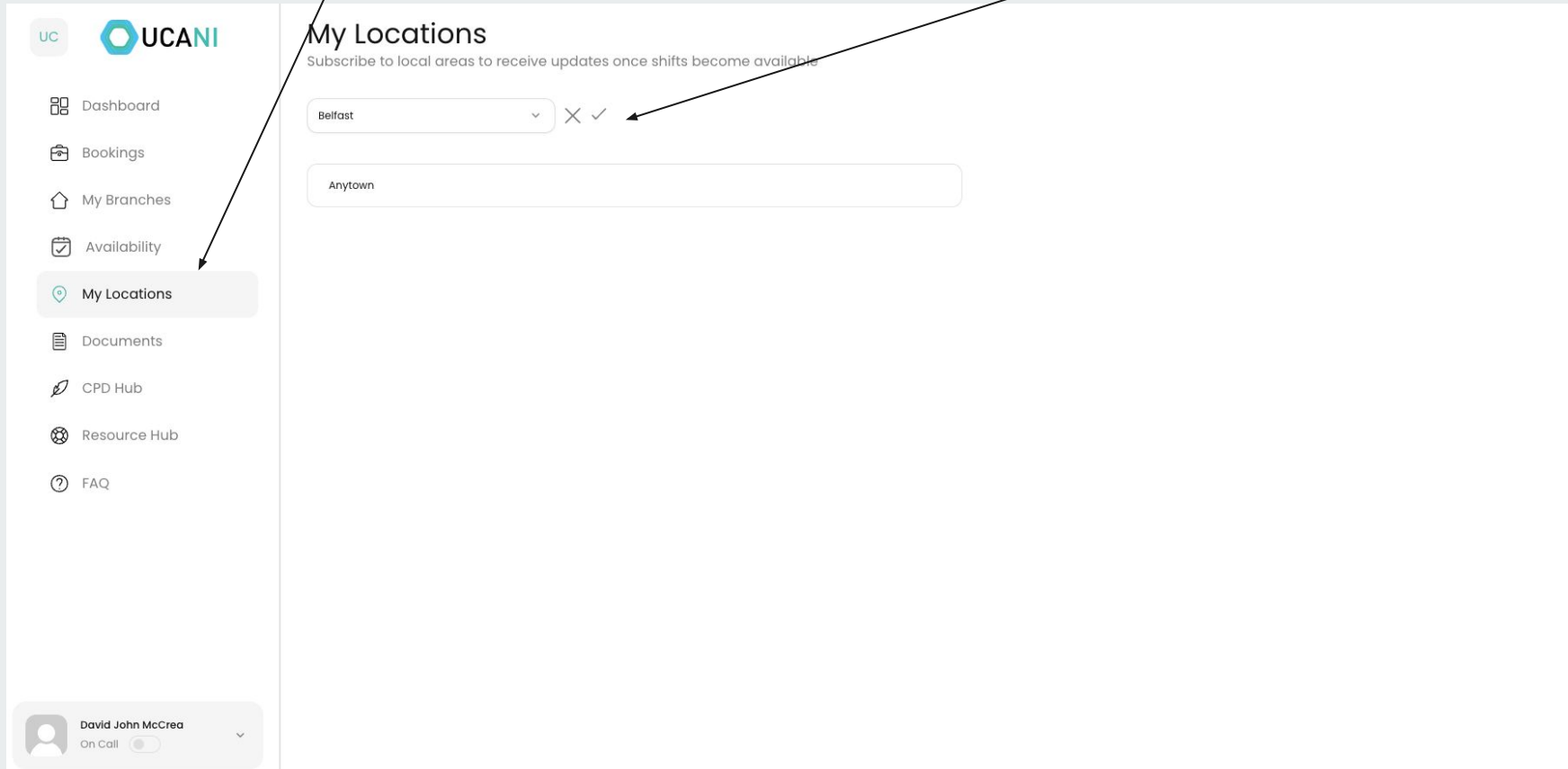
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March 2024

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

● Available - click the date once
 ● Unavailable - click the date twice
 ● Available partially
 ● Booked shift

Click on My Locations. Pick most relevant locations from drop down



UC UCANI

Dashboard

Bookings

My Branches

Availability

**My Locations**

Documents

CPD Hub

Resource Hub

FAQ

David John McCrea  
On Call

### My Locations


Subscribe to local areas to receive updates once shifts become available










Belfast X ✓

Anytown




## CPD Hub & Resource Hub provide general information and content to you

UC 

-  Dashboard
-  Bookings
-  My Branches
-  Availability
-  My Locations
-  Documents
-  CPD Hub
-  Resource Hub
-  FAQ

### CPD Hub


Date Created From:  - Date Created To:



**Menopause: A Guide To Managing Symptoms, Pharmacy In Focus Edition 4,...**

Article Highlighting The Impact Of Menopause On Female Health & Wellbeing And How Pharmacists Can Offer Advice And Support.


24/11/2023



**Widening Protection Against Shingles, Pharmacy In Focus Edition 4, 2023**

Article Focussing On The PHA Singles Vaccine Campaign Sept 2023

24/11/2023




**A Clear Vision: Optimal Eye Health, Pharmacy In Focus Edition 4, 2023**

Article Exploring The Importance Of Eye Health, Shedding Light On Common Eye Conditions, Preventative Measures, And The Crucial Role Pharmacists Play In...

24/11/2023

10 Rows/Page

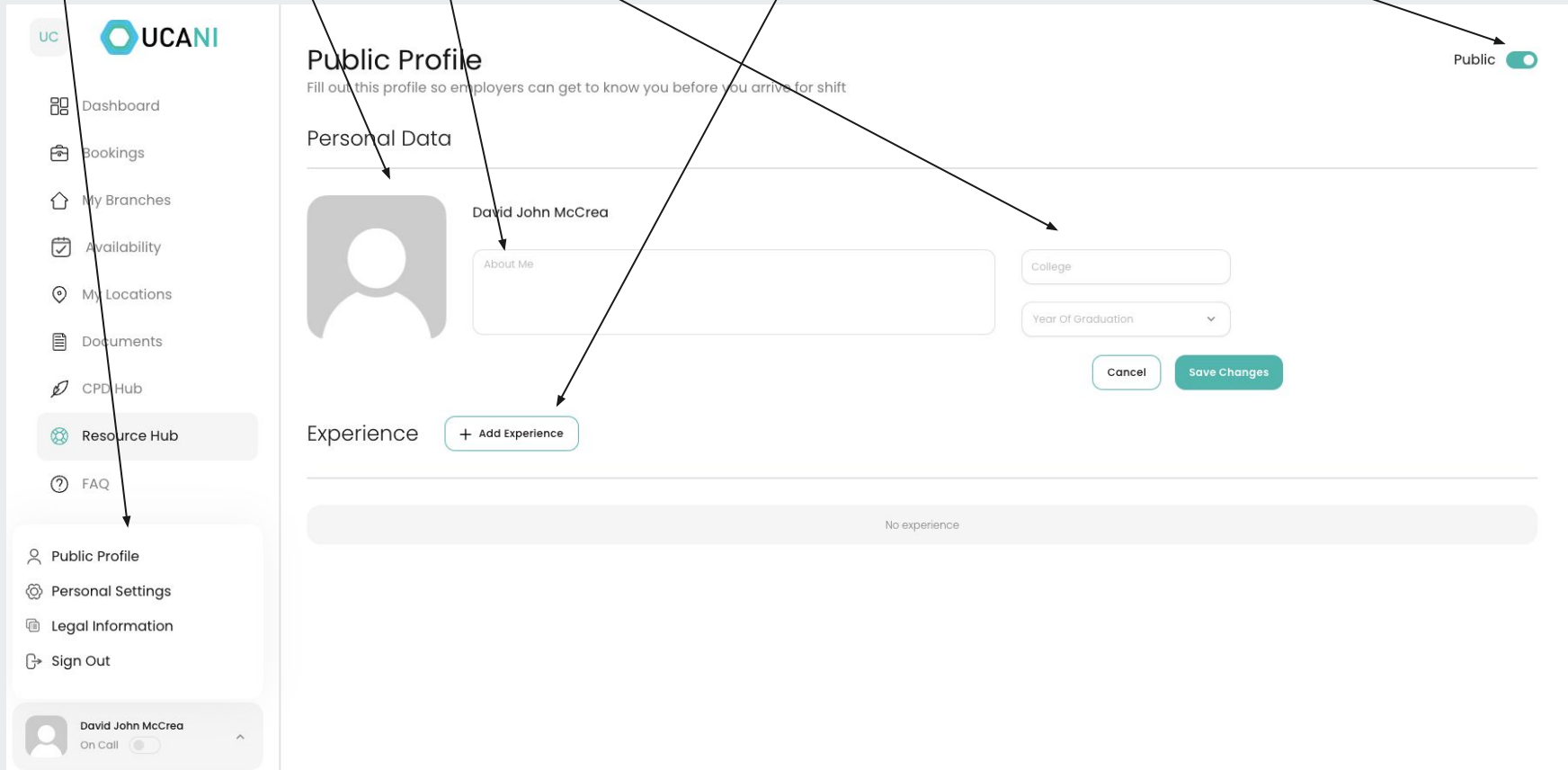


**David John McCre**

On Call

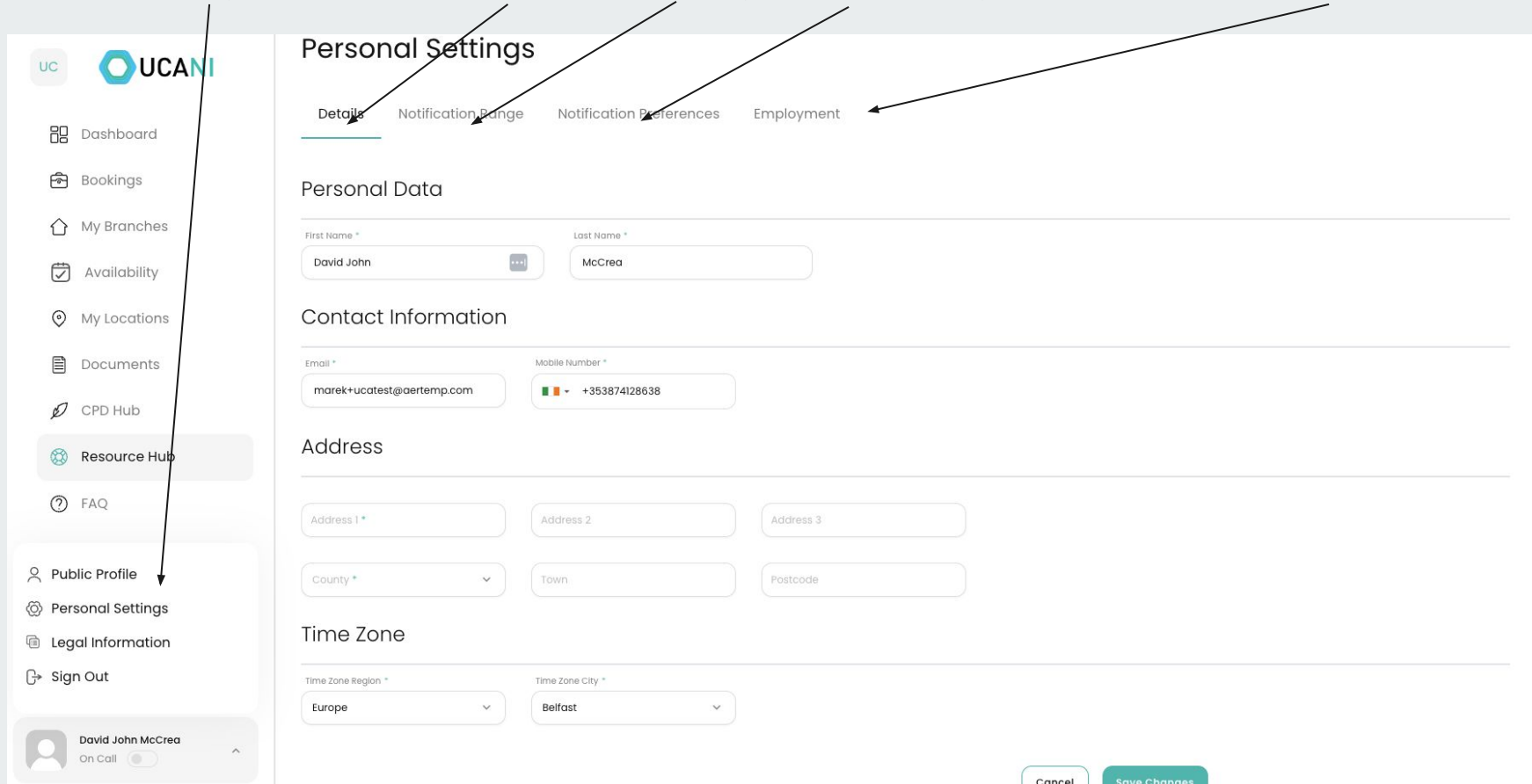


Within Public Profile, you can add a picture, profile overview, education overview and experience. It is highly recommended to use this and make public (within this platform)



The screenshot shows the UCANI user interface. On the left is a navigation sidebar with the following items: UCANI logo, Dashboard, Bookings, My Branches, Availability, My Locations, Documents, CPD Hub, Resource Hub, and FAQ. Below the sidebar is a user profile card for David John McCrea with an 'On Call' toggle. The main content area is titled 'Public Profile' and includes a sub-header 'Personal Data' with the instruction 'Fill out this profile so employers can get to know you before you arrive for shift'. The profile information for David John McCrea includes a placeholder for a profile picture, an 'About Me' text area, and fields for 'College' and 'Year Of Graduation'. There are 'Cancel' and 'Save Changes' buttons. Below the personal data is an 'Experience' section with a '+ Add Experience' button and a 'No experience' message. A 'Public' toggle switch is located in the top right corner. Arrows from the introductory text point to the profile picture, 'About Me' text area, 'College' field, 'Experience' section, and the 'Public' toggle.

Within Personal Settings, you can update your Details, Notification Range & Preferences plus get an overview of employment details



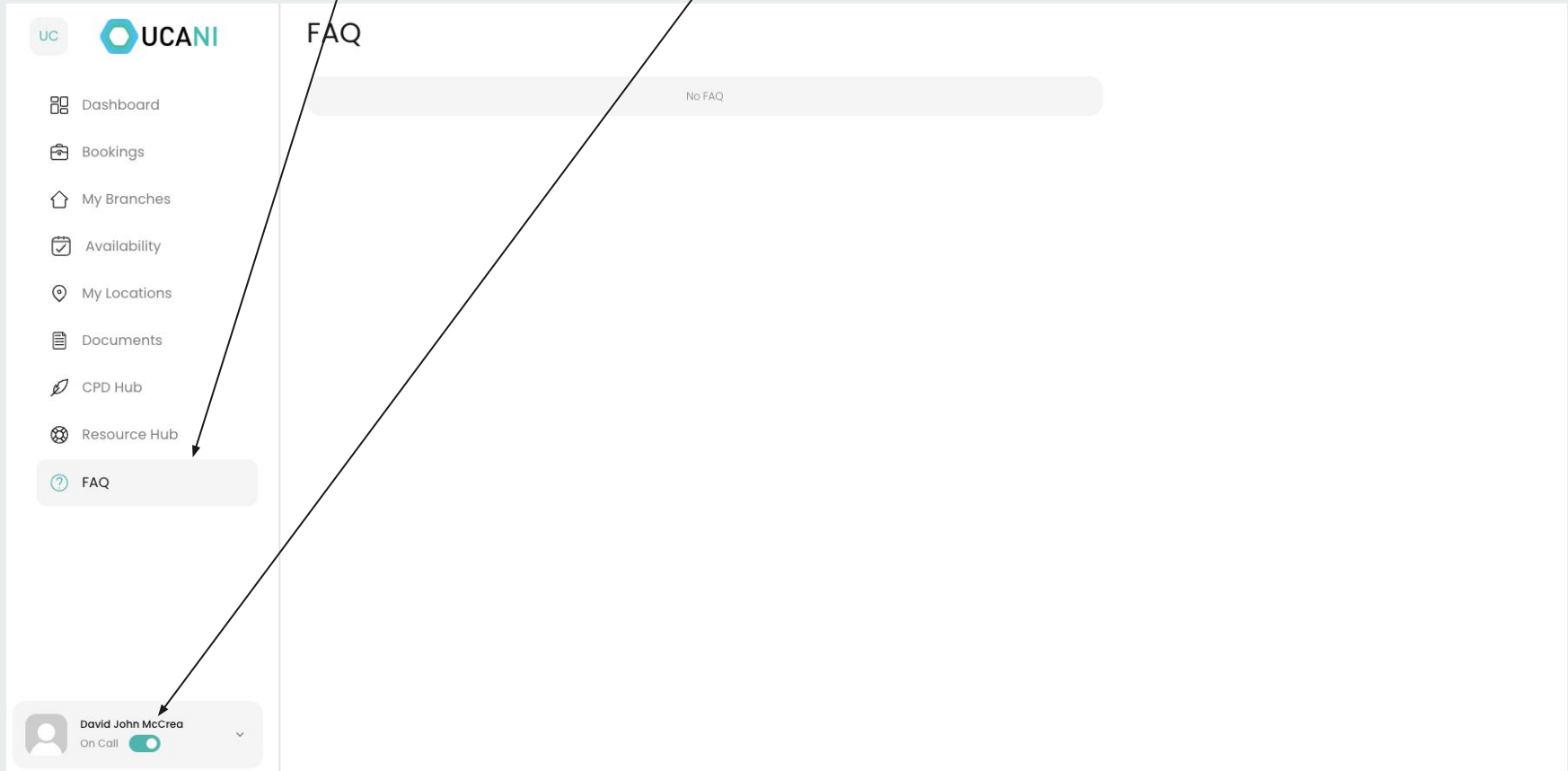
The screenshot displays the UCANI Personal Settings interface. On the left is a navigation sidebar with the following items: Dashboard, Bookings, My Branches, Availability, My Locations, Documents, CPD Hub, Resource Hub (highlighted), and FAQ. Below these are Public Profile, Personal Settings (highlighted with an arrow), Legal Information, and Sign Out. At the bottom of the sidebar is a user profile for David John McCrea, On Call, with a status toggle and an upward arrow.

The main content area is titled "Personal Settings" and contains four tabs: Details (active), Notification Range, Notification Preferences, and Employment. Below the tabs are four sections:

- Personal Data:** Includes input fields for "First Name \*" (David John) and "Last Name \*" (McCrea).
- Contact Information:** Includes input fields for "Email \*" (marek+ucatest@aertemp.com) and "Mobile Number \*" (+353874128638).
- Address:** Includes input fields for "Address 1 \*" (empty), "Address 2" (empty), and "Address 3" (empty). Below these are dropdown menus for "County \*" (empty), "Town" (empty), and "Postcode" (empty).
- Time Zone:** Includes dropdown menus for "Time Zone Region \*" (Europe) and "Time Zone City \*" (Belfast).

At the bottom right of the page are two buttons: "Cancel" and "Save Changes".

There is an FAQ section available. Setting On Call active makes you available to work within the next 24 hours



The screenshot displays the UCANI user interface. On the left is a navigation sidebar with the following items: UC UCANI, Dashboard, Bookings, My Branches, Availability, My Locations, Documents, CPD Hub, Resource Hub, and FAQ. The FAQ item is highlighted. The main content area is titled 'FAQ' and contains a message: 'No FAQ'. At the bottom left, a user profile card for 'David John McCrean' is shown, with 'On Call' status indicated by a green toggle switch.

UC UCANI

FAQ

No FAQ

Dashboard

Bookings

My Branches

Availability

My Locations

Documents

CPD Hub

Resource Hub

FAQ

David John McCrean

On Call

From the Dashboard you can then Apply Now or request More Info

- Dashboard
- Bookings
- My Branches
- Availability
- My Locations
- Documents
- CPD Hub
- Resource Hub
- FAQ

## Dashboard

Shifts Filter

● Available ● Booked ● Pending ● Completed

Shift Listing View
Calendar Listing View
Map Listing View

Local Area	Date Of Shift	Dates Of Block	Start / End Time	Rate / HR	Total Pay	System	
Belfast 7 miles from you	19 Dec 2023 Tuesday	-	09:00 - 18:00	£20	£180	Analyst	<span>Apply Now</span> <span>More Info</span>
Belfast 7 miles from you	21 Dec 2023 Thursday	-	09:00 - 18:00	£20	£180	Analyst	<span>Apply Now</span> <span>More Info</span>
Belfast 7 miles from you	21 Dec 2023 Thursday	-	09:00 - 20:00	£20	£220	Analyst	<span>Apply Now</span> <span>More Info</span>
Belfast 7 miles from you	22 Dec 2023 Friday	-	09:00 - 18:00	£20	£180	Analyst	<span>Apply Now</span> <span>More Info</span>
Belfast 7 miles from you	22 Dec 2023 Friday	-	09:00 - 18:00	£20	£180	Analyst	<span>Apply Now</span> <span>More Info</span>
Belfast 7 miles from you	23 Dec 2023 Saturday	-	09:00 - 18:00	£22	£198	Analyst	<span>Apply Now</span> <span>More Info</span>
Belfast 7 miles from you	24 Dec 2023 Sunday	-	12:00 - 18:00	£22	£132	Analyst	<span>Apply Now</span> <span>More Info</span>
Belfast 7 miles from you	27 Dec 2023 Wednesday	-	09:00 - 18:00	£20	£180	Analyst	<span>Apply Now</span> <span>More Info</span>
Belfast 7 miles from you	28 Dec 2023 Thursday	-	09:00 - 20:00	£20	£220	Analyst	<span>Apply Now</span> <span>More Info</span>
Belfast	29 Dec 2023						<span>Apply Now</span> <span>More Info</span>

More Info provides extra detail on the shift and allows you to Ask a Question, Negotiate (if applicable) and Apply Now

UC

- Dashboard
- Bookings
- My Branches
- Availability
- My Locations
- Documents
- CPD Hub
- Resource Hub
- FAQ

## Shift Details

Shift ID:  
**48**

Lunch (Unpaid):  
**0 mins**

Rate Per Hour:  
**£20**

Address:  
-

Shift Description:  
**Test client 1, Test branch 1**

Profession:  
**Pharmacist**

Local Area:  
**Belfast**

Total Pay:  
**£180**

Date:  
**Tuesday  
19/12/2023**

Shift Status:  
**Available**

Staffing:  
**Excellent support**

Start / End Time:  
**09:00 - 18:00**

System:  
**Analyst**

Parking:  
**Free parking**

[Negotiate](#)

[Enquire](#)

[Apply Now](#)

Keyboard shortcuts | Map data ©2023 | Terms | Report a map error

Bookings section shows all your Booked, Pending, Completed and Cancelled Shifts. You can Withdraw an application and Verify shifts here

**UCANI**

- Dashboard
- Bookings**
- My Branches
- Availability
- My Locations
- Documents
- CPD Hub
- Resource Hub
- FAQ

**Bookings**

Start Date: 01/12/2023 - End Date: 31/01/2024 - Shift status: All Selected

● Booked ● Pending ● Completed ● Cancelled

Local Area	Date Of Shift	Dates Of Block	Start / End Time	Rate / HR	Total Pay	System	
Belfast 7 miles from you	1 Dec 2023 Friday	-	09:00 - 18:00	£20	£180	Analyst	Completed <a href="#">More Info</a>
Belfast 7 miles from you	4 Dec 2023 Monday	-	09:00 - 18:00	£20	£180	Analyst	<a href="#">Verify</a> <a href="#">More Info</a>
Belfast 7 miles from you	5 Dec 2023 Tuesday	-	09:00 - 18:00	£20	£180	Analyst	<a href="#">Verify</a> <a href="#">More Info</a>
Belfast 7 miles from you	19 Dec 2023 Tuesday	-	09:00 - 18:00	£20	£180	Analyst	Booked <a href="#">More Info</a>
Belfast 7 miles from you	21 Dec 2023 Thursday	-	09:00 - 20:00	£20	£220	Analyst	<a href="#">Withdraw Application</a> <a href="#">More Info</a>
Belfast 7 miles from you	22 Dec 2023 Friday	-	09:00 - 18:00	£20	£180	Analyst	Booked <a href="#">More Info</a>
Belfast 7 miles from you	27 Dec 2023 Wednesday	-	09:00 - 18:00	£20	£180	Analyst	<a href="#">Withdraw Application</a> <a href="#">More Info</a>

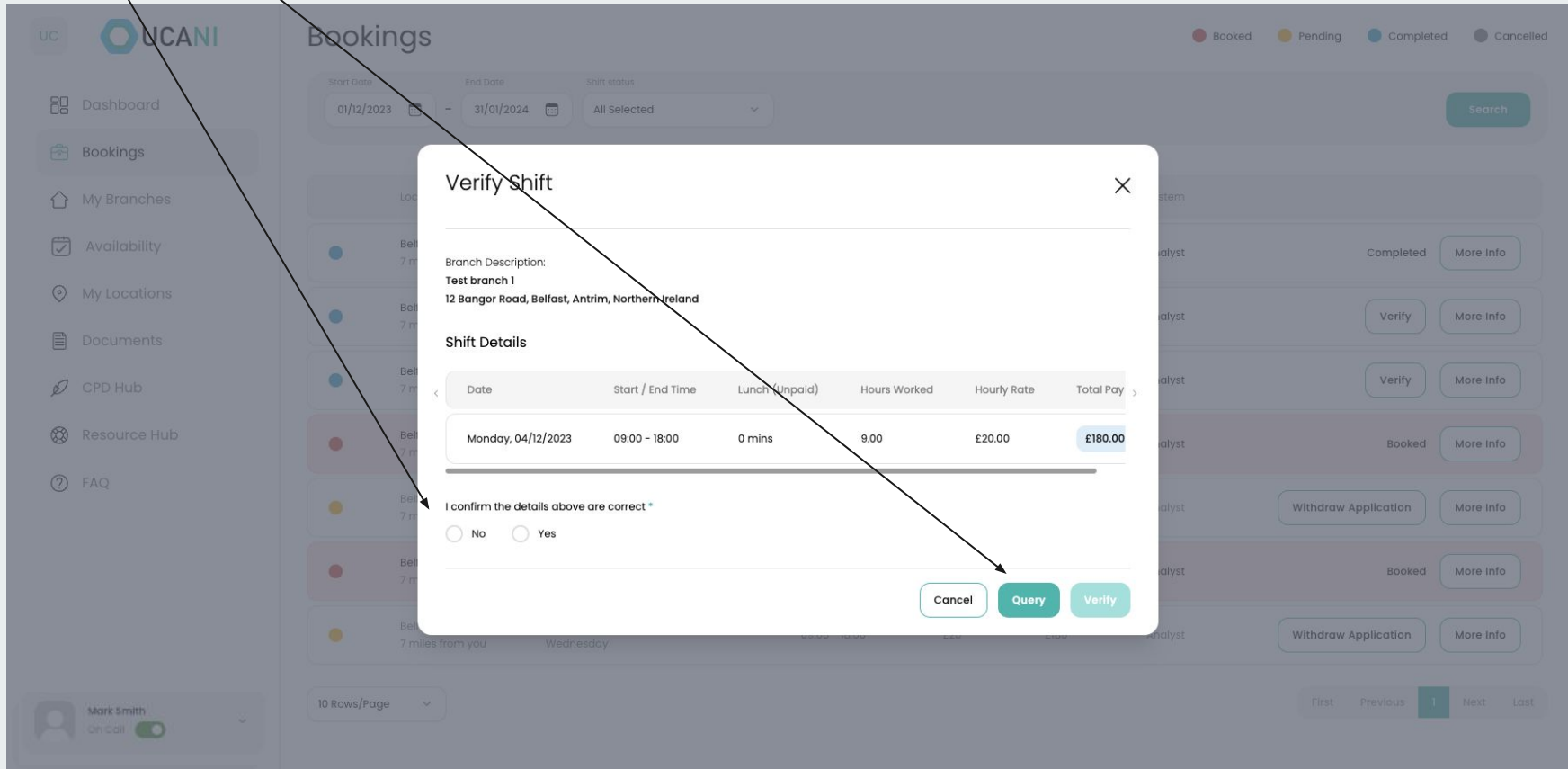
10 Rows/Page

First Previous 1 Next Last

Mark Smith  
On Call



Verify shift or Query if you worked additional hours to original shift. It's important to do this once you have completed a shift



The screenshot shows the UCANI Bookings interface. A modal titled "Verify Shift" is open, displaying the following information:

**Branch Description:**  
 Test branch 1  
 12 Bangor Road, Belfast, Antrim, Northern Ireland

**Shift Details**

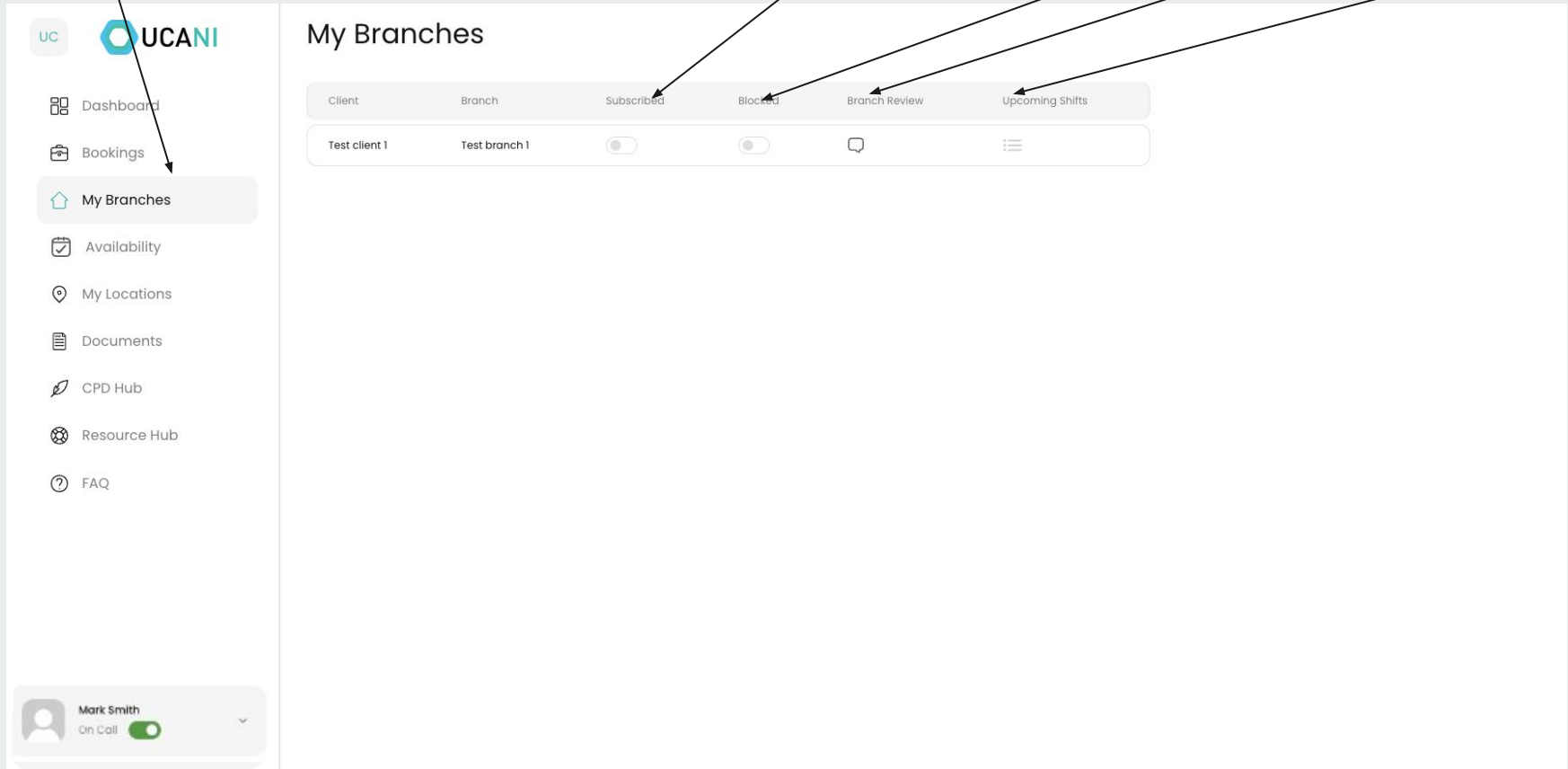
Date	Start / End Time	Lunch (Unpaid)	Hours Worked	Hourly Rate	Total Pay
Monday, 04/12/2023	09:00 - 18:00	0 mins	9.00	£20.00	£180.00

I confirm the details above are correct \*

No  Yes



Buttons: Cancel, Query, Verify

My Branches shows everywhere you have worked. You can subscribe (make favourite), Block, leave a review and view shifts here




The screenshot shows the UCANI user interface. On the left is a navigation sidebar with the following items: UCANI logo, Dashboard, Bookings, My Branches (highlighted), Availability, My Locations, Documents, CPD Hub, Resource Hub, and FAQ. At the bottom of the sidebar is a user profile for Mark Smith, On Call (status is active).

The main content area is titled "My Branches" and contains a table with the following columns: Client, Branch, Subscribed, Blocked, Branch Review, and Upcoming Shifts. A single row is visible with the following data: Test client 1, Test branch 1, a toggle switch for Subscribed (currently off), a toggle switch for Blocked (currently off), a speech bubble icon for Branch Review, and a list icon for Upcoming Shifts. Four arrows from the text above point to the Subscribed, Blocked, Branch Review, and Upcoming Shifts columns.

Client	Branch	Subscribed	Blocked	Branch Review	Upcoming Shifts
Test client 1	Test branch 1	<input type="checkbox"/>	<input type="checkbox"/>		

Clicking this arrow opens a snapshot view of your information including Earnings and Bookings

UC 

- Dashboard
- Bookings
- My Branches
- Availability
- My Locations
- Documents
- CPD Hub
- Resource Hub
- FAQ

Mark Smith  
On Call

## Dashboard

Shifts 

Shift Listing View
Calendar Listing View
Map Listing View


Local Area	Date Of Shift	Dates Of Block	Start / End Time	Rate / HR	Total Pay	System	
Belfast 7 miles from you	19 Dec 2023 Tuesday	-	09:00 - 18:00	£20	£180	Analyst	Booked
Belfast 7 miles from you	21 Dec 2023 Thursday	-	09:00 - 18:00	£20	£180	Analyst	<input type="button" value="Apply Now"/>
Belfast 7 miles from you	21 Dec 2023 Thursday	-	09:00 - 20:00	£20	£220	Analyst	<input type="button" value="Withdraw Application"/>
Belfast 7 miles from you	22 Dec 2023 Friday	-	09:00 - 18:00	£20	£180	Analyst	Booked
Belfast 7 miles from you	23 Dec 2023 Saturday	-	09:00 - 18:00	£22	£198	Analyst	<input type="button" value="Withdraw Negotiation"/>
Belfast 7 miles from you	24 Dec 2023 Sunday	-	12:00 - 18:00	£22	£132	Analyst	<input type="button" value="Apply Now"/>
Belfast 7 miles from you	27 Dec 2023 Wednesday	-	09:00 - 18:00	£20	£180	Analyst	<input type="button" value="Withdraw Application"/>
Belfast 7 miles from you	28 Dec 2023 Thursday	-	09:00 - 20:00	£20	£220	Analyst	<input type="button" value="Apply Now"/>
Belfast 7 miles from you	29 Dec 2023 Friday	-	09:00 - 18:00	£20	£180	Analyst	<input type="button" value="Apply Now"/>
Belfast 7 miles from you	30 Dec 2023 Saturday	-	09:00 - 18:00	£22	£198	Analyst	<input type="button" value="Apply Now"/>


10 Rows/Page

First
Previous
1
2
Next
Last

### Information

#### Registration Process

  
Registration

  
Verification

#### Earnings <sup>ⓘ</sup>

This Week	This Month
£360	£540
This Year	
£540	

#### Bookings

This Week	This Month
5	5
This Year	Total Bookings
5	5

# Video

